
Appendix 4

**Documentation received
from the agencies audited**

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Documentation received from the agencies audited

Set out below is the legislation and other documentation relating to the functions and governance arrangements of the health agencies audited, including a list of annual reports and other documents received from the agencies in response to a request for material from the Department of Health and Children.

Note: The Health Information and Quality Authority and the National Hospitals Agency have not yet been established

Legislation and referral sources with overall application

Health (Corporate Bodies) Act, 1961;

Health Act, 1970;

Public Service Management Act, 1997

Quality and Fairness

Primary Care — A New Direction,

Your Views About Health

Value for Money Audit of the Irish Health System

Name of Agency	Legislation and other relevant sources	Documents Received
An Bord Altranais (Nursing Board)	NURSES ACT, 1985	1. Annual Report 2000 2. Strategic Plan 2000 – 2003
An Bord Uchtála (Adoption Board)	The main legislation in this area: ADOPTION ACT, 1952 (Principal Act) ADOPTION ACT, 1988 (Adoption of children whose parents have failed in their duty to them, powers given to the board) ADOPTION ACT, 1991 (Register of Foreign Adoptions)	1. Report of the adoption board 2000 2. Information booklet on intercountry adoption 3. Understanding the assessment process 4. After the Declaration 5. An outline of Adoption law and procedure 6. Adoption Board information leaflet on Step-parent adoption
Board for the Employment of Blind	Established by constitution in 1957. Chairman and seven members appointed by the Minister for Health and Children on an honorary basis.	Letter outlining the historical background

Name of Agency	Legislation and other relevant sources	Documents Received
Bord na Radharcmhastóirí (Opticians Board)	OPTICIANS ACT, 1956	<ol style="list-style-type: none"> 1. Opticians Act 1956 rules 1977 amendment rules 1993 2. Registers of ophthalmic and dispensing opticians for 1998
An Bord Cioch Scrudaithe Naisiunta (National Breast Screening Board)	<p>NATIONAL BREAST SCREENING BOARD, (ESTABLISHMENT) ORDER, 1998</p> <p>NATIONAL BREAST SCREENING BOARD (ESTABLISHMENT) ORDER, 1998 (AMENDMENT) ORDER, 1999 (Composition of the Board)</p> <p>NATIONAL BREAST SCREENING BOARD (ESTABLISHMENT) ORDER 1998 (AMENDMENT) (NO. 2) ORDER 2000 (Composition of the Board)</p>	<ol style="list-style-type: none"> 1. Service plan 2002 2. National Breast Screening Committee First report 1998
Comhairle na Nimheanna (Poisons Council)	<p>POISONS ACT, 1961</p> <p>COMHAIRLE NA NIMHEANNA ORDER, 1962 (Term of office, quorum and other matters)</p>	No documentation available. Board has only met three times in the last ten years.
Comhairle na nOspidéal	<p>HEALTH ACT, 1970</p> <p>HEALTH (HOSPITAL BODIES) REGULATIONS, 1972</p> <p>Comhairle na nOspidéal functions under Standing Orders adopted in 1985 under Rule 31 of the Second Schedule to the Health Act, 1970.</p>	<ol style="list-style-type: none"> 1. HEALTH ACT 1970 2. Press statement 3. 8th report Dec 1995 – 2000 4. Minutes of meeting between Comhairle and the Department 5. Consultant appointment procedures 6. Comhairle Committees
An Comhairle Fiacloireachta (Dental Council)	<p>DENTISTS ACT, 1985</p> <p>THE DENTAL COUNCIL (ELECTION OF MEMBERS) REGULATIONS, 1985</p>	<ol style="list-style-type: none"> 1. Annual Report 1999 2. Annual Report 2000
Crisis Pregnancy Agency	CRISIS PREGNANCY AGENCY (ESTABLISHMENT) ORDER, 2001	1. Business Plan 2002
Drug Treatment Centre Board	<p>THE DRUG TREATMENT CENTRE BOARD (ESTABLISHMENT) ORDER, 1988</p> <p>THE DRUG TREATMENT CENTRE BOARD (ESTABLISHMENT) ORDER 1988 (AMENDMENT) ORDER, 1992 (articles referring to functions amended)</p>	<ol style="list-style-type: none"> 1. Annual report 2000 2. Service level Agreement 2001 3. 5 year Strategy Plan
Food Safety Authority of Ireland	<p>FOOD SAFETY AUTHORITY OF IRELAND ACT, 1998</p> <p>BRITISH IRISH AGREEMENT ACT, 1999 (amends above act in relation to functions)</p> <p>HEALTH AND CHILDREN (DELEGATION OF MINISTERIAL FUNCTIONS) ORDER, 2000 (delegates the powers under Section 20 of the principal act [conferral of additional functions on the Authority])</p>	<ol style="list-style-type: none"> 1. Annual report 2000 2. Corporate Plan 2002 3. FOOD SAFETY AUTHORITY OF IRELAND ACT 1998 4. Quality Management System 5. 3 × European Commission Health and Consumer Protection Reports

Name of Agency	Legislation and other relevant sources	Documents Received
Food Safety Consultative Council	As above	N/A
Scientific Committee of the Food Safety Authority of Ireland	As above	N/A
Food Safety Promotion Board	BRITISH IRISH AGREEMENT ACT, 1999	<ol style="list-style-type: none"> 1. Safe food for everyday people, in everyday situations 2. Corporate Strategy and interim plan 2001
General Medical Services (Payments) Board	<p>GENERAL MEDICAL SERVICES (PAYMENTS) BOARD (ESTABLISHMENT) ORDER, 1972</p> <p>GENERAL MEDICAL SERVICES (PAYMENTS) BOARD (ESTABLISHMENT) ORDER, 1972, (AMENDMENT) ORDER, 1990 (extends the area of responsibility)</p> <p>GENERAL MEDICAL SERVICES (PAYMENTS) BOARD (ESTABLISHMENT) ORDER, 1972 (AMENDMENT) ORDER, 1994 (extends the functions)</p>	<ol style="list-style-type: none"> 1. Report for year ended 31st December 2000 2. Report 2001 3. Financial and Statistical Analysis of Claims and Payments 2001 4. Business Statement and Information Systems Strategy 5. GMS (Payments Board) — Clinical Messages Scheme, Scoping Paper 6. GMS (Payments Board) — Implementation of Unique Patient Identifier — Scoping Study 7. GMS (Payments Board) — Business Statement and Information Systems Strategy 8. National Review of Immunisation/Vaccination Programmes
Health Boards Executive (HeBE)	THE HEALTH (EASTERN REGIONAL HEALTH AUTHORITY) ACT, 1999 (HEALTH BOARDS EXECUTIVE) (ESTABLISHMENT) ORDER, 2002 (ESTABLISHMENT DAY)	<ol style="list-style-type: none"> 1. Position document 2. FAQ sheet 3. Presentation 4. List of current projects
Health Information and Quality Authority	To be established on a statutory basis. See Action 111 of Quality and Fairness pp127-129	N/A
Health Research Board	<p>THE HEALTH RESEARCH BOARD (ESTABLISHMENT) ORDER, 1986.</p> <p>THE HEALTH RESEARCH BOARD (ESTABLISHMENT) (AMENDMENT) (NO.1) ORDER, 2002 (Extends the term of office)</p>	<ol style="list-style-type: none"> 1. Consolidated order 2002 2. Corporate Strategy 2002 – 2006 3. Business plan 2002 4. A strategy for health research 5. Annual report and accounts 2000
Health Service Employers Agency (HSEA)	THE HEALTH SERVICE EMPLOYERS AGENCY (ESTABLISHMENT) ORDER, 1996.	<ol style="list-style-type: none"> 1. Annual report 2000 2. Corporate plan 1998 – 2001
Hospital Bodies Administrative Bureau	HOSPITAL BODIES ADMINISTRATIVE BUREAU (ESTABLISHMENT) ORDER, 1973	Covered under Comhairle na nOspidéal documentation.

Name of Agency	Legislation and other relevant sources	Documents Received
Hospitals Trust Board	PUBLIC HOSPITALS ACT, 1933 (National Hospital Trustees established, functions defined) PUBLIC HOSPITALS (AMENDMENT) ACT, 1938 (Hospitals Trust Board established, transfer of functions from National Hospital Trustees to Hospitals Trust Board)	This body was set up to distribute the funds that came from the Hospital Sweeps Stakes. There are no longer any funds and the Sweep Stakes no longer operates.
The Institute of Public Health	A cross-border non-statutory body established by the Department of Health and Children and the Department of Health, Social Services and Public Safety (NI).	1. Strategic Plan 2000-2003
Irish Health Services Accreditation Board	IRISH HEALTH SERVICES ACCREDITATION BOARD (ESTABLISHMENT) ORDER, 2002	N/A
Irish Blood Transfusion Service	THE BLOOD TRANSFUSION SERVICE BOARD (ESTABLISHMENT) ORDER, 1965 THE BLOOD TRANSFUSION SERVICE BOARD (ESTABLISHMENT) (AMENDMENT) ORDER, 1988 (allows for the establishment of an eye bank to facilitate corneal transplantation) BLOOD TRANSFUSION SERVICE BOARD (ESTABLISHMENT) ORDER 1965 (AMENDMENT) ORDER, 1994 (provides for the remuneration of the chairperson)	1. Re-organisation plan May 1996 2. Implementation of reorganisation plan 3. Fact Finding and analysis Recommendations May 1995 4. Report of the expert group on the Blood Transfusion Service Board January 1995.
Irish Medicines Board	IRISH MEDICINES BOARD ACT, 1995	1. Annual report 2000 2. A guide to information held by the Irish Medicines Board 3. Strategic Plan 2000 -2003
Advisory Committee for Human Medicines	As above	N/A
Advisory Committee for Veterinary Medicines	As above	N/A

Name of Agency	Legislation and other relevant sources	Documents Received
Medical Council	MEDICAL PRACTITIONERS ACT, 1978 (This piece of legislation is currently under review) THE MEDICAL COUNCIL (ELECTION OF MEMBERS) REGULATIONS, 1978 (terms of office and manner of election) MEDICAL PRACTITIONERS (AMENDMENT) ACT, 1993 MEDICAL PRACTITIONERS (AMENDMENT) ACT 2000 MEDICAL PRACTITIONERS (AMENDMENT) ACT 2002	<ol style="list-style-type: none"> 1. The list of recognised specialities 2. The list of specialist training bodies 3. MEDICAL PRACTITIONERS ACT, 1978 4. MEDICAL PRACTITIONERS (AMENDMENT) ACT, 1993 5. MEDICAL PRACTITIONERS (AMENDMENT) ACT, 2002 6. Medical Council (Election of Members) Regulations 1978 7. European Communities (Medical Ionizing Radiation) Regulations, 1988 8. A list of fee charges 9. A guide to ethical conduct and behaviour — fifth edition 1998 10. A guide to ethical conduct and behaviour, amendment no 1 to fifth edition 1998 11. The Medical Council Report and Financial Statements 1999 12. The Medical Council Report and Financial Statements 2000 13. The Medical Council Report and Financial Statements 2001 14. Term Report 1989/1994 15. Publications dealing with policies of the Council Statement of Core Policies for 2000 16. Intern Job Description and Log Book 17. Medical Council Guidelines for the Intern Year 18. Reform of the Intern Year 19. A Survey of Registered Medical Practitioners 2001 20. Review of Medical Schools in Ireland 2001 21. Competence Assurance Structures: Agenda for Implementation 22. The list of primary qualifications of Member States of the EU 23. Qualifications of certain countries which are accepted for the purposes of full registration 24. Medical Council Statement on Medical Education — 1997 25. Statistics for 2000 and 2001
Mental Health Commission	MENTAL HEALTH ACT, 2001	Material received from the Department of Health and Children <ol style="list-style-type: none"> 1. Press releases 2. Mental Health Act 2001
National Cancer Registry Board	THE NATIONAL CANCER REGISTRY BOARD (ESTABLISHMENT) ORDER, 1991 THE NATIONAL CANCER REGISTRY BOARD (ESTABLISHMENT) ORDER, 1991 (AMENDMENT) ORDER, 1996 (appointment of staff, remuneration)	<ol style="list-style-type: none"> 1. An introduction 13th May 2002 2. Proposals for a national cancer surveillance plan 3. Service Plan 4. All Ireland cancer statistics 5. Cancer in Ireland 1994-1998

Name of Agency	Legislation and other relevant sources	Documents Received
National Children's Advisory Council	Non-statutory body	National Children's Strategy Press releases: Hanafin Launches National Children's Advisory Council
National Children's Office	Non-statutory body	<ol style="list-style-type: none"> 1. Business Plan 2002 2. National Children's Strategy 3. Executive Summary of above 4. National Children's Office — Statement of Strategy 2003 – 2005 (received January 2003)
The National Council for the Professional Development of Nursing and Midwifery	THE NATIONAL COUNCIL FOR THE PROFESSIONAL DEVELOPMENT OF NURSING AND MIDWIFERY (ESTABLISHMENT) ORDER, 1999	<ol style="list-style-type: none"> 1. Statutory Instrument 2. Report of the commission on Nursing (Chapter 6) 3. Draft Annual report 2001 4. Strategic Plan 2001-2003 5. Progress report on Operational Plan 6. Service Plan 2002 7. Progress report on service plan 8. Criteria and Processes for the allocation of additional funding for continuing education by the National Council 9. Application for funding for Continuing Education Programme 10. Clinical Nurse/Midwife Specialists intermediate pathway 11. Aid to developing job descriptions 12. CNS/CMS Intermediate pathway post and post holder information 13. Framework for the Establishment of ANP and AMP posts 14. 6 × Newsletters spring 2001 — summer 2002
National Council on Ageing and Older People	THE NATIONAL COUNCIL ON AGEING AND OLDER PEOPLE (ESTABLISHMENT) ORDER, 1997	<ol style="list-style-type: none"> 1. Annual report 2000 2. Strategy 2000-2003 3. Operational plan 2002 4. Review of staffing requirements and other issues 5. Catalogue of Council publications
The National Disease Surveillance Centre	Non-statutory body	<ol style="list-style-type: none"> 1. Annual report 2000 2. The purpose and functions of the NDSC 1999 3. Service plan 2002

Name of Agency	Legislation and other relevant sources	Documents Received
The National Hospitals Agency	To be established on a statutory basis. See Action 80 of <i>Quality and Fairness</i>	N/A
National Social Work Qualifications Board	THE NATIONAL SOCIAL WORK QUALIFICATIONS BOARD (ESTABLISHMENT) ORDER, 1997	<ol style="list-style-type: none"> 1. Strategic Plan 2000 – 2003 2. Freedom of information manual 3. Annual report 2000
Office for Health Gain	<p>Non-statutory</p> <p>The Office for Health Gain was founded in 1995 by the Chief Executive Officers of the eight Health Boards resulting from their consideration of how best to advance the aims and objectives of the 1994 Health Strategy, 'Shaping a Healthier Future'.</p>	THIS BODY HAS NOW BEEN SUBSUMED INTO THE HEALTH BOARDS EXECUTIVE
Office for Health Management	<p>Non-statutory</p> <p>The Office for Health Management was set up in 1997 following the publication of <i>The Management Development Strategy for the Health and Personal Social Services</i> (1996)</p>	<ol style="list-style-type: none"> 1. Annual Report 2001 2. Proposed Activities in 2002 3. Service Plan 2002 4. Publication List 5. Managing Talent 6. Clinicians in Management 7. <i>Best Practice Guidelines for Developing a Human Resources Strategy</i> 8. <i>Report on Nursing Competencies</i>
Office of Tobacco Control	PUBLIC HEALTH (TOBACCO) ACT 2002	<ol style="list-style-type: none"> 1. Ireland — A Smoke Free Zone 2. PUBLIC HEALTH (TOBACCO) ACT 2002
The Pharmaceutical Society of Ireland	<p>THE PHARMACY ACT (IRELAND), 1875</p> <p>THE PHARMACY ACT (IRELAND), 1875 (AMENDMENT) ACT, 1890</p> <p>PHARMACY ACT, 1951 (repeals and amends)</p> <p>PHARMACY ACT, 1962 (repeals and amends)</p> <p>MISUSE OF DRUGS ACT, 1977 (enforcement)</p>	<ol style="list-style-type: none"> 1. Five year plan of the Council 2001-2005 2. Blueprint for the future regulation of pharmacy in Ireland
Postgraduate Medical and Dental Board	MEDICAL PRACTITIONERS ACT, 1978 (This piece of legislation is currently under review)	<ol style="list-style-type: none"> 1. 4th report 1996 — 2002 2. Activities related to dentistry 1996-2002 3. The postgraduate Medical and Dental Board
Pre-hospital Emergency Care Council	PRE-HOSPITAL EMERGENCY CARE COUNCIL (ESTABLISHMENT) ORDER, 2000	<ol style="list-style-type: none"> 1. Detailed Background information letter 2. Draft annual report 2002 3. Statutory Instrument no. 109 of 2000 4. Budget against the Service Plan 2002 5. Information sheet Oct 2001 6. Strategic review of the Ambulance service 2001 7. Draft information sheet June 2002

Name of Agency	Legislation and other relevant sources	Documents Received
Social Services Inspectorate	CHILD CARE ACT, 1991 CHILDREN ACT, 2001	1. Annual report 2001 2. Business Plan 2002
Special Residential Services Board	CHILDREN ACT, 2001	1. Some press material
Women's Health Council	THE WOMEN'S HEALTH COUNCIL (ESTABLISHMENT) ORDER, 1997	1. S.I NO 278 OF 1997 2. S.I NO 92 OF 2001 3. Annual report Oct 1999 4. Strategic Plan 2002 5. WHC explanatory leaflet
Health Boards	HEALTH ACT, 1970 HEALTH (AMENDMENT) ACT, 1996 HEALTH (AMENDMENT) (NO. 2) ACT, 1996 HEALTH (AMENDMENT) (NO. 3) ACT, 1996	<p>MID-WESTERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Strategy Statement on intellectual disability 2. Annual Report 2001 3. Annual Financial Statement 2001 4. Strategy for acute hospital services 5. Report of the Director of Public Health 2001 6. Strategy for Elderly Care 7. Mental Health Strategy 8. Strategy Statement on Physical and Sensory Disability <p>SOUTHERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Annual report 2001 2. Service plan 2002 3. Report of the Director of Public Health April 2002 4. Interim Management Structure and Arrangements 5. Good practice Guide to Strategy Development 6. Corporate Development Plan — 2000-2003 (supplied by DoHC 26/07/02) <p>NORTH EASTERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. 2002 Service Plan 2. Summaries of Key Strategies 3. Draft Annual Report 2001 <p>NORTH WESTERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Financial Statement and Service Plan for 2002 2. Annual report 2000 <p>SOUTH EASTERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Annual report 2000 2. Service plan 2002 3. Strategy Statement 4. Documentation in relation to the board's recent organisational change initiative 5. Briefing note for external consultants regarding evaluation of the Optical Model for purchasing, storing and supply 6. Review of the organisation of community care 7. Review of regional adoption services

Name of Agency	Legislation and other relevant sources	Documents Received
		<p>MIDLAND HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Service Plan 2002 2. Annual report 2001 3. Statistical Addendum to above 4. Childcare Strategy 2002-2004 5. Human Resources Strategy 2001-2010 6. Quality Strategy May 2001 <p>WESTERN HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Service Plan 2002 2. Annual Report 2001 3. Primary Care Strategy 2000-2005 4. Acute Hospital Strategy 2001-2006 5. Men's Health Strategy March 2000 6. Health Promotion Strategy 2000-2003 7. Suicide Prevention — September 2001 8. Older People Health Strategy 2001-2006 9. Child and Family Care Strategy 2001-2005 10. Suicide Prevention — Annual Report 2000 11. <i>PARTNERSHIP DOCUMENTS: Galway City Development Board — Strategy for Economic, Social, and Cultural Development 2002-2012</i> 12. <i>Roscommon County Development Board — Ten Year Strategy</i> 13. <i>Roscommon County Development Board — Audit of Service Provision 2001</i> 14. <i>Galway County Development Board — Strategy 2002-2012</i> 15. Update of Partnership Committee Local Projects 16. Property Sub-committee — Terms of Reference 17. Terms of Reference of the Internal Audit Committee
Eastern Regional Health Authority	HEALTH (EASTERN REGIONAL HEALTH AUTHORITY) ACT, 1999	<ol style="list-style-type: none"> 1. Directory of Health Services Personnel in Eastern Region 2. Public Health in the Eastern Region November 2001 3. Protocols for Hospitals Re: post mortem queries from families 2001 4. Review of services for people with Autism 5. Review of the implementation of the Ten Year Action Plan for Older People 1999-2008, October 2001 6. A Human Resource Strategy for the Eastern Region 7. Annual Report 2001 8. Evaluation of the Irish Wheelchair Association's Personal Assistance Service Draft Report, July 2002 9. Draft Standards of Care for Residential Services for Older People

Name of Agency	Legislation and other relevant sources	Documents Received
		<p>EAST COAST AREA HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Annual report 2000 2. Keep the change! — Transformational change management programme <p>NORTHERN AREA HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Annual report 2000 2. Provider plan 2001 <p>SOUTH WESTERN AREA HEALTH BOARD</p> <ol style="list-style-type: none"> 1. Annual report 2000 2. Provider Plan 2001
Beaumont Hospital Board	<p>BEAUMONT HOSPITAL BOARD (ESTABLISHMENT) ORDER, 1977</p> <p>BEAUMONT HOSPITAL BOARD (ESTABLISHMENT) ORDER 1977, (AMENDMENT) ORDER 1988 (Functions)</p> <p>BEAUMONT HOSPITAL BOARD (ESTABLISHMENT) ORDER 1977, (AMENDMENT)(NO.2) ORDER, 1988 (Number of board members 12-15)</p>	<ol style="list-style-type: none"> 1. Annual Report 2000 2. Provider Plan 2001 3. Strategic plan 1999 – 2004 4. Partnership Annual report 5. Establishment order 1977
Board of the Adelaide and Meath Hospitals, Dublin, incorporating the National Children's Hospital	<p>THE HEALTH ACT, 1970 (SECTION 76) (ADELAIDE AND MEATH HOSPITAL, DUBLIN, INCORPORATING THE NATIONAL CHILDREN'S HOSPITAL) ORDER, 1996</p> <p>The Hospital is established under a Charter, agreed by Dáil Éireann on 1st August 1996. It is a public voluntary teaching Hospital.</p>	<ol style="list-style-type: none"> 1. Provider Plan 2001 2. Bi-Annual Report 1999 & 2000
Dublin Dental Hospital Board	<p>DUBLIN DENTAL HOSPITAL (ESTABLISHMENT) ORDER, 1963</p> <p>DUBLIN DENTAL HOSPITAL (ESTABLISHMENT) ORDER, 1963 (AMENDMENT) ORDER, 1985 (Additions to the selection board)</p>	<ol style="list-style-type: none"> 1. Section 15 (FOI Act) Manual October 2001 2. Section 16 (FOI Act) Manual October 2001
Leopardstown Park Hospital Board	LEOPARDSTOWN PARK HOSPITAL BOARD (ESTABLISHMENT) ORDER, 1979	<ol style="list-style-type: none"> 1. Provider plan agreement 2001 2. Annual report 1998 -2000
St. James's Hospital Board	<p>ST JAMES'S HOSPITAL BOARD (ESTABLISHMENT) ORDER, 1971</p> <p>ST JAMES'S HOSPITAL BOARD (ESTABLISHMENT) ORDER, 1971, (AMENDMENT) ORDER, 1998 (to reduce membership of the board from 18-15)</p>	<ol style="list-style-type: none"> 1. Annual Report 2000 2. Corporate Strategy 3. Provider Plan 2001
St Luke's and St Ann's Hospital Board	SAINT LUKE'S AND SAINT ANNE'S HOSPITAL BOARD (ESTABLISHMENT) ORDER, 1988.	<ol style="list-style-type: none"> 1. Provider Plan 2001